

Danbury Museum & Historical Society Authority

JULY BOARD MEETING: Thursday July 9, 2020, 5:30 PM, via Zoom.

**Link to mtg available at www.danburymuseum.org,
#museumfromhome page.**

1. Welcome
2. Presidents Report- review minutes from 6/2020 mtg.
3. Finance Report- review 2020/2021 Budget
4. Directors Report -review reopening statement and safety protocols, Ives project update, exhibits update, interior and exterior painting projects, and Smithsonian affiliate application.
5. Old Business- access at Old Jail, review museum wish list on website
6. New Business
7. Adjournment

NEXT MEETING: Thursday August 13, 2020, at 5:30pm via Zoom. Link to mtg available at www.danburymuseum.org, #museumfromhome page.

RECEIVED FOR RECORD
DANBURY TOWN CLERK

2021 NOV -3 A 11: 40

BY: 

Danbury Museum & Historical Society Authority

**AUGUST BOARD MEETING
Thursday AUGUST 13, 2020, 5:30 PM
via Zoom**

**Link to mtg available at www.danburymuseum.org,
#museumfromhome page.**

1. Welcome
2. Presidents Report- review minutes from 7/2020 mtg.
3. Finance Report- review reports
4. Directors Report - "opening" discussion, Ives project update, exhibits update, interior and exterior painting projects, camps, online programs, zoom meetings (Sept-December) and Smithsonian affiliate application.
5. Old Business
6. New Business
7. Adjournment

NEXT MEETING: Thursday September 10, 2020, at 5:30pm via Zoom. Link to mtg available at www.danburymuseum.org, #museumfromhome page.

RECEIVED FOR RECORD
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2021 NOV -3 A 11: 40

BY: 

Danbury Museum and Historical Society Authority
Huntington Hall
Meeting Minutes – October 8, 2020

In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Danbury Museum & Historical Society Authority Board of Trustees at its next regular meeting.

In attendance were, Geoff Herald, Paul Valeri, Marian Hesemeyer, Brigid Guertin (DMHS), Michele Amundson (DMHS), Bob Doyle, Patrick Wells (DMHS), Elizabeth Hudson, Bob Young and Doug Polistena.

Members not in attendance: Brandon Whitfield, John Clark, and Roberto Alves

President Report, President Geoff Herald called the meeting to order at 5:07 pm and asked the board for any changes or corrections to the September meeting minutes.

A motion to accept the minutes from the September meeting was made by Bob Young and seconded by Bob Doyle, all in attendance voted to accept the meeting minutes in a unanimous vote.

Finance Report: Bob Doyle discussed the new look of the financial report which make it easier to see where the Museum stands financially. Bob went over the report and answered questions in regard to the report.

A motion to accept the Financial Reports was made by Elizabeth Hudson and seconded by Doug Polistena, all in attendance voted to accept the Financial reports.

Executive Director's Report: Brigid Guertin informed the Board that the Charles Ives House will be available for both Authority and Friends Board members, to do a walk through now that the exhibits are near completion. This will be very limited and done on a schedule arranged by Brigid. Board members will need to wear masks and gloves during the walk through. The COVID rules will be followed during the walk throughs.

A quote to restore and refurbish Charles Ives' piano has been received. The work will take about a year to return the piano to the original look and sound.

NEMA will be virtual this year and all of the board members are encouraged to register and attend this meeting. It will provide a wealth of information for moving the Museum forward.

The Virtual Chamber of Commerce breakfast is October 15th at 8:30am. The Board members are invited to go, please let Brigid know and the museum will make all of the arrangements.

Old Business: Paul Valeri is still working on the Dicken's House prospect. Paul also had a suggestion for live music during a portion of the Ball.

New Business: No new business.

Meeting was adjourned at 6:06 pm with a motion by Paul Valeri, seconded by Elizabeth Hudson.

The next meeting of the Board will be November 12, 2020 at 5:30 pm via Zoom. Link to mtg. is available at www.danburymuseum.org, Bottom of Museum from Home page.



Respectfully submitted,

Marian Hesemeyer

RECEIVED FOR RECORD
DANBURY TOWN CLERK

2021 NOV -3 A 11:40

BY: 

Danbury Museum and Historical Society Authority
Huntington Hall
Meeting Minutes – November 12, 2020

In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Danbury Museum & Historical Society Authority Board of Trustees at its next regular meeting.

In attendance were, Geoff Herald, Roberto Alves, Marian Hesemeyer, Brigid Guertin (DMHS), Michele Amundson (DMHS), Bob Doyle, Patrick Wells (DMHS), Elizabeth Hudson, Bob Young and Doug Polistena.
Members not in attendance: Brandon Whitfield, John Clark, and Paul Valeri

President Report, President Geoff Herald called the meeting to order at 5:36 pm and asked the board for any changes or corrections to the October meeting minutes.

A motion to accept the minutes from the October meeting was made by Robert Young and seconded by Doug Polistena, all in attendance voted to accept the meeting minutes in a unanimous vote.

Finance Report: Bob Doyle presented the financial report and explained where the Museum stands financially.

A motion to accept the Financial Reports was made by Elizabeth Hudson and seconded by Doug Polistena, all in attendance voted to accept the Financial report.

Executive Director's Report: Brigid Guertin informed the Board that the Charles Ives House rehabilitation is going well. The work has slowed down as COVID protocols have been put in place to make it safer for the people working in the building.

Exterior repairs and painting are moving forward on the Marian Anderson studio. The work on the Ryder house will move forward once all the windows have been replaced. We will need to address the back wall of the Dodd house soon.

The Winter exterior exhibit will be titled "Winter in Danbury". The Children's walk will be changes in collaboration with the Danbury Library.

The John Oliver Memorial Sewerage Plant items for sale in our store are doing well.

There will be no school programs at this time. The Museum is working with the schools to see if there is a possibility to do Revolutionary War program via media.

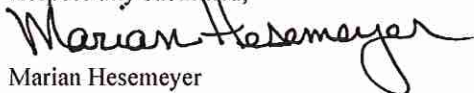
Old Business: No old business.

New Business: Michele Amundson informed the board that there are (7) rugs in the Charles Ives house that have deteriorated to the point they cannot be cleaned or repaired. A motion to deaccession these rugs was made by Doug Polistena and seconded by Elizabeth Hudson, all in attendance voted to pass the motion in a unanimous vote.

Meeting was adjourned at 6:06 pm with a motion by Doug Polistena, seconded by Bob Doyle.

The next meeting of the Board will be December 10, 2020 at 5:30 pm via Zoom. Link to mtg. is available at www.danburymuseum.org, Bottom of Museum from Home page.

Respectfully submitted,


Marian Hesemeyer

RECEIVED FOR RECORD
DANBURY TOWN CLERK

2021 NOV - 3 A 11: 40

BY: 

Danbury Museum and Historical Society Authority
Huntington Hall
Meeting Minutes – December 10, 2020

In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Danbury Museum & Historical Society Authority Board of Trustees at its next regular meeting.

In attendance were, Geoff Herald, Roberto Alves, Marian Hesemeyer, Brigid Guertin (DMHS), Michele Amundson (DMHS), Bob Doyle, Patrick Wells (DMHS), Elizabeth Hudson, Paul Valeri, Doug Polistena, Paul Steinmetz (standing in for John Clark) and James Beschle (Potential board member).

Members not in attendance: Brandon Whitfield and Bob Young

President Report, President Geoff Herald called the meeting to order at 5:30 pm and asked the board for any changes or corrections to the November meeting minutes.

A motion to accept the minutes from the November meeting was made by Elizabeth Hudson and seconded by Doug Polistena, all in attendance voted to accept the meeting minutes in a unanimous vote.

Finance Report: Bob Doyle presented the financial report and explained where the Museum stands financially.

A motion to accept the Financial Reports was made by Paul Valeri and seconded by Elizabeth Hudson, all in attendance voted to accept the Financial report.

Executive Director's Report: Brigid Guertin informed the Board that the Mayor held the General Budget meeting and at this point we are slated for the same funds as last year. The Museum has resubmitted its Capital Budget request for the exterior painting of the Museum campus buildings. The windows in the Ryder house are almost finished so we can commence with the painting of the house.

Brigid Guertin will be doing a couple of trial virtual field trips with some third-grade classes to see if this is a workable program. These field trips will be tailored to each class and be in a story telling format.

Charles Ives House rehabilitation is going forward. The work is slower due to COVID protocols.

Exterior repairs and interior painting is moving forward on the Marian Anderson studio.

The museum is working on a grant that will supply funds for archival support.

The new exterior exhibit, "Winter in Danbury" is being installed on December 12th.

Old Business: Brigid Guertin addressed the plans and what is needed from members of the Board for the upcoming Hat City Ball (Heart City Ball). This includes but is not limited to, Silent Auction items, Corporate Sponsorship and selling tickets to the event.

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2021 NOV -3 A 11:40

BY: 

Doug Polistena asked what our plans were for the food being supplied by the Amber Room. After discussion it was decided that only individual meals will be offered (to be picked up at the Amber Room).

The Ball is being held for Valentine's Day and add on items will be offered to help make the meals a celebration.

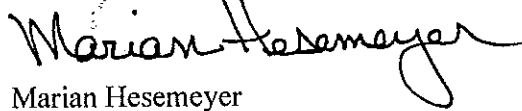
The money raised will be used to support both the Museum and The New American Dream, which provides meals for at risk Seniors.

New Business: Paul Valeri introduced James Beschle to the Board. James is going through the process for joining the Museum Board of Trustees.

Meeting was adjourned at 6:48pm with a motion Roberto Alves, seconded by Doug Polistena.

The next meeting of the Board will be January 14, 2021 at 5:30 pm via Zoom. Link to mtg. is available at www.danburymuseum.org, Bottom of Museum from Home page.

Respectfully submitted,

A handwritten signature in black ink, reading "Marian Hesemeyer". The signature is fluid and cursive, with the first name "Marian" being more prominent and the last name "Hesemeyer" following in a similar style.

Marian Hesemeyer

Danbury Museum and Historical Society Authority

Special Meeting – December 22, 2020

In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Danbury Museum & Historical Society Authority Board of Trustees at its next regular meeting.

In attendance were, Geoff Herald, Marian Hesemeyer, Brigid Guertin (DMHS), Michele Amundson (DMHS), Bob Doyle, Elizabeth Hudson, Paul Valeri and James Beschle (Potential board member).

Voting members present, Geoff Herald, Marian Hesemeyer, Bob Doyle, Elizabeth Hudson and Paul Valeri

Geoff Herald, Board President called the meeting to order at 5:08 pm

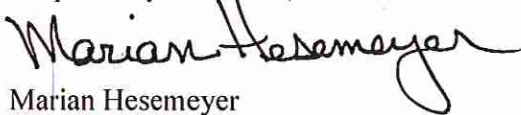
Bob Doyle motioned that the Authority Board authorize the Executive Director, in the name of the Museum, to apply for money through the new PPP program being offered by the Federal Government.

Paul Valeri seconded the motion, all in attendance voted in favor of the motion in a unanimous vote.

A motion to adjourn the meeting was made by Elizabeth Hudson and seconded by Paul Valeri.

The special meeting was adjourned at 5:22 pm

Respectfully submitted,


Marian Hesemeyer

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DANBURY TOWN CLERK
2021 NOV - 3 A 11: 40

BY: 

Danbury Museum & Historical Society Authority

January BOARD MEETING

Thursday January 14, 2021, 5:30 PM

via Zoom

**Link to mtg available at www.danburymuseum.org,
#museumfromhome page.**

1. Welcome
2. Presidents Report- review minutes from 12/2020 mtg.
3. Finance Report- review reports
4. Directors Report
5. Old Business
6. New Business
7. Adjournment

NEXT MEETING: Thursday February 11, 2021 at 5:30pm via Zoom. Link to mtg available at www.danburymuseum.org, #museumfromhome page.

RECEIVED FOR RECORD
DANBURY TOWN CLERK

2021 NOV -3 A 11:41

BY: 

Danbury Museum and Historical Society Authority
Huntington Hall
Meeting Minutes – January 14, 2021

In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Danbury Museum & Historical Society Authority Board of Trustees at its next regular meeting.

In attendance were, Geoff Herald, Roberto Alves, Marian Hesemeyer, Brigid Guertin (DMHS), Michele Amundson (DMHS), Bob Doyle, Patrick Wells (DMHS), Paul Valeri, Doug Polistena and Paul Steinmetz (standing in for John Clark)

Members not in attendance: Brandon Whitfield, Elizabeth Hudson, James Beschle and Bob Young

President Report, President Geoff Herald called the meeting to order at 5:37 pm and asked the board for any changes or corrections to the December meeting minutes.

A motion to accept the minutes from the December meeting was made by Paul Valeri and seconded by Bob Doyle, all in attendance voted to accept the meeting minutes in a unanimous vote.

Finance Report: Bob Doyle presented the financial report and explained where the Museum stands financially. Bob informed the board that the application for PPP2 is being completed so it is ready to submit when it comes online.

Bob Doyle made the motion to give Brigid Guertin permission to sign the paperwork for the \$10,000.00 overdraft protection program on the Museum's General Operation Account with Union Savings Bank. Seconded by Doug Polistena, all in attendance voted to approve the motion in a unanimous vote.

A motion to accept the Financial Report was made by Paul Valeri and seconded by Roberto Alves, all in attendance voted to accept the Financial report.

Executive Director's Report: Brigid Guertin informed the Board that they tried the New virtual school programs, and it didn't go very well. Microsoft has contacted the Museum about using their platform. They will explore this option with Story Telling Programs. The Museum hopes to be able to offer virtual field trips in the Spring.

Things are "pandemic" normal at the Museum and the Charles Ives House rehabilitation is moving forward.

Old Business: No Old Business

New Business: There was a general discussion about Museum Operations.

Bob Doyle made a motion to call a Hat City Ball committee meeting at 5pm on February 4th. Seconded by Paul Valeri, all in attendance voted to approve the motion in a unanimous vote.

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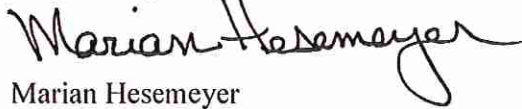
BY: JCF

Bob Doyle made a motion to move the monthly Authority Board meeting from February 11th to the 18th. Seconded by Marian Hesemeyer, all in attendance voted to approve the motion in a unanimous vote.

Meeting was adjourned at 6:30pm with a motion Roberto Alves, seconded by Paul Valeri.

The next meeting of the Board will be February 18, 2021 at 5:30 pm via Zoom. Link to mtg. is available at www.danburymuseum.org, Bottom of Museum from Home page.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Marian Hesemeyer". The signature is fluid and cursive, with a large, stylized initial "M".

Marian Hesemeyer

Danbury Museum & Historical Society Authority

February BOARD MEETING

Thursday February 18, 2021, 5:00 PM

via Zoom

**Link to mtg available at www.danburymuseum.org,
Board of Trustees page.**

1. Welcome
2. Presidents Report- review minutes from 1/2021 mtg.
3. Finance Report- review reports
4. Directors Report
5. Old Business
6. New Business
7. Adjournment

NEXT MEETING: Thursday March 11, 2021 at 5:00pm via Zoom. Link to mtg available at www.danburymuseum.org, Board of Trustees page.

RECEIVED FOR RECORD
DANBURY TOWN CLERK

2021 NOV - 3 A 11: 41

BY: 

Danbury Museum and Historical Society Authority
Huntington Hall
Meeting Minutes – February 18, 2021

In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Danbury Museum & Historical Society Authority Board of Trustees at its next regular meeting.

In attendance were, Geoff Herald, Roberto Alves, Marian Hesemeyer, Bob Doyle, Patrick Wells (DMHS), Ed Siergiej (Friends Board), Paul Valeri, Doug Polistena, James Beschle and Bob Young
Members not in attendance: Brandon Whitfield, Elizabeth Hudson and John Clark

President Report, President Geoff Herald called the meeting to order at 5:05 pm and thanked everyone for the work they did to make the Hat City Ball successful this year. Geoff asked the board for any changes or corrections to the January meeting minutes.

A motion to accept the minutes from the January meeting was made by Bob Doyle and seconded by Bob Young, all in attendance voted to accept the meeting minutes in a unanimous vote.

Finance Report: Bob Doyle presented the financial reports for both the Hat City Ball and the Museum. The museum has received funds from PPP2.

A motion to accept the Financial Report was made by Paul Valeri and seconded by Doug Polistena, all in attendance voted to accept the Financial report.

Executive Director's Report: No Report

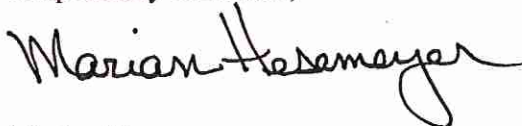
Old Business: There will be extremely limited access to the Museum due to continued COVID-19 concerns.

New Business: No new business

Meeting was adjourned at 5:35 with a motion Bob Young, seconded by Bob Doyle.

The next meeting of the Board will be March 11, 2021 at 5:00 pm via Zoom. Link to mtg. is available at www.danburymuseum.org, Bottom of Museum from Home page.

Respectfully submitted,



Marian Hesemeyer

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DANBURY TOWN CLERK

2021 NOV -31 A 11:41

BY 

Danbury Museum & Historical Society Authority

March BOARD MEETING

Thursday March 11, at 5:30 PM

via Zoom

**Link to mtg available at www.danburymuseum.org,
#museumfromhome page.**

1. Welcome
2. Presidents Report- review minutes from 2/2021mtg.
3. Finance Report- review reports
4. Directors Report
5. Old Business
6. New Business
7. Adjournment

NEXT MEETING: Thursday April 8, 2021 at 5:30pm via Zoom. Link to mtg available at www.danburymuseum.org, #museumfromhome page.

RECEIVED FOR RECORD
DANBURY TOWN CLERK

2021 NOV -3 | A 11: 41

BY: 

Danbury Museum and Historical Society Authority
Huntington Hall
Meeting Minutes – March 11, 2021

In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Danbury Museum & Historical Society Authority Board of Trustees at its next regular meeting.

In attendance were, Geoff Herald, Roberto Alves, Marian Hesemeyer, Bob Doyle, Patrick Wells (DMHS), Ed Siergiej (Friends Board), Paul Valeri, Brigid Guertin (DMHS), Michele Amundson (DMHS), Doug Polistena, James Beschle, Liz Hudson and Paul Steinmetz (standing in for John Clark). Members not in attendance: Brandon Whitfield and Bob Young

President Report, President Geoff Herald called the meeting to order at 5:34 pm
Geoff asked the board for any changes or corrections to the February meeting minutes.

A motion to accept the minutes from the February meeting was made by Bob Doyle and seconded by Doug Polistena, all in attendance voted to accept the meeting minutes in a unanimous vote.

Finance Report: Bob Doyle presented the financial report.

A motion to accept the Financial Report was made by Liz Hudson and seconded by Marian Hesemeyer, all in attendance voted to accept the Financial report.

Executive Director's Report: Brigid Guertin went over the reopening plan for the Museum with the Board. This will be posted for the public to the website and given to City Hall.

Due to the continued risk from COVID-19 the museum will continue at this time to have the buildings on the campus closed and the people who work at the museum will continue with their current schedule. Updates to this policy may be made as employees get vaccinated, social distancing and masks will still be required. A few of the groups that meet at the Museum may hold outside meetings at the campus.

There are several outside exhibits planned and will include locations such as City Hall and the Library. The Museum will be working with the Library to present Zoom programing. There is a Social Media push with Danbury Fair Fridays and Patrick Wells gave a Social Media Report.

Old Business: The Hat City Ball Auction will be held online, the dates for the auction are June 1-25, 2021. We will be looking for a few sponsors for the Auction.

New Business: No new business

Meeting was adjourned at 6:38 pm with a motion by Bob Doyle, seconded by Liz Hudson.

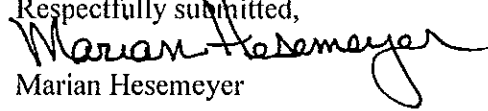
The next meeting of the Board will be April 8, 2021 at 5:30 pm via Zoom. Link to mtg. is available at www.danburymuseum.org, Bottom of Museum from Home page.

RECEIVED FOR RECORD
DANBURY TOWN CLERK

2021 NOV - 3 A 11: 41

BY: 

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Marian Hesemeyer', with a stylized, flowing script.

Marian Hesemeyer

Danbury Museum & Historical Society Authority

April BOARD MEETING

Thursday April 8, at 5:30 PM

via Zoom

**Link to mtg available at www.danburymuseum.org,
#museumfromhome page.**

1. Welcome
2. Presidents Report- review minutes from 3/2021mtg.
3. Finance Report- review reports
4. Directors Report
5. Old Business
6. New Business
7. Adjournment

NEXT MEETING: Thursday May 13, 2021 at 5:30pm via Zoom. Reminder: annual election of officers, approval of two year budget, approval of yearly mtg schedule. Link to mtg. available at www.danburymuseum.org, #museumfromhome page.

RECEIVED FOR RECORD
DANBURY TOWN CLERK

2021 NOV -3 A 11: 41

BY: 

Danbury Museum and Historical Society Authority
Huntington Hall
Meeting Minutes – April 8, 2021

In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Danbury Museum & Historical Society Authority Board of Trustees at its next regular meeting.

In attendance were, Geoff Herald, Marian Hesemeyer, Bob Doyle, Patrick Wells (DMHS), Ed Siergiej (FDMHS), Paul Valeri, Brigid Guertin (DMHS), Michele Amundson (DMHS), Doug Polistena, James Beschle and Paul Steinmetz (standing in for John Clark). Members not in attendance: Brandon Whitfield, Roberto Alves, Liz Hudson and Bob Young

President Report, President Geoff Herald called the meeting to order at 5:35 pm
Geoff asked the board for any changes or corrections to the March meeting minutes.

A motion to accept the minutes from the March meeting was made by Paul Valeri and seconded by Bob Doyle, all in attendance voted to accept the meeting minutes in a unanimous vote.

Finance Report: Bob Doyle presented the financial report.

A motion to accept the Financial Report was made by Doug Polistena and seconded by Paul Valeri all in attendance voted to accept the Financial report.

Executive Director's Report: Brigid Guertin let the board know that the Museum is keeping an eye on what is happening with other museums in the State as we make plans for re-opening down the road.

When CIFIC proposed a new adaptive use for the first floor of the Old Jail, the museum contacted City Hall to get assurances that the Museum will still have use of the second and third floors. The Museum has been assured that they will be a part of any conversations with regards to changes or reuse of any Historic Buildings in Danbury.

Brigid has offered a Hybrid program for the 3rd grade but there is no news if this will happen.

The Museum and The Library are working on programs together. The subjects will be General David Wooster and Sybil Ludington. These will be filmed programs and a grant has been received to cover costs.

We regret that there is NO cursive camp this summer.

A motion to accept the Executive Director's was made by Doug Polistena and seconded by Bob Doyle, all in attendance voted to accept the Executive Director's report.

Old Business: It came to the Museum's attention that a large cache of Veteran Burial Cards have gone missing. These cards are very important due to the information included on them. Such as family information for genealogy, where they are buried, abbreviated service records etc. Bob

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DANBURY TOWN CLERK

2021 NOV -3 A 11:41

BV. JCF

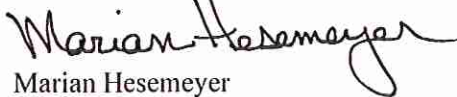
Young is working with Danny Hayes to track these records down in the hopes of returning them to the City's archives.

New Business: No new business

Meeting was adjourned at 6:33 pm with a motion by Paul Valeri, seconded by Doug Polistena.

The next meeting of the Board will be May 13, 2021 at 5:30 pm via Zoom. Link to mtg. is available at www.danburymuseum.org, Bottom of Museum from Home page.

Respectfully submitted,


Marian Hesemeyer

Danbury Museum & Historical Society Authority

April BOARD MEETING

Thursday May 13, at 5:30 PM

via Zoom

**Link to mtg available at www.danburymuseum.org,
#museumfromhome page.**

1. Welcome
2. Presidents Report- review minutes from 3/2021mtg.
3. Finance Report- review reports, approve 2 year budget.
4. Directors Report
5. Old Business
6. New Business: Election of Officers and mtg schedule July 1, 2021 - June 2023
7. Adjournment

NEXT MEETING: Thursday June 10, 2021 at 5:30pm via Zoom. Link to mtg. available at www.danburymuseum.org, #museumfromhome page.

RECEIVED FOR RECORD
DANBURY TOWN CLERK

2021 NOV -3 A 11: 41

BY: 

Danbury Museum and Historical Society Authority
Huntington Hall
Meeting Minutes – May 13, 2021

In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Danbury Museum & Historical Society Authority Board of Trustees at its next regular meeting.

In attendance were, Geoff Herald, Marian Hesemeyer, Bob Doyle, Patrick Wells (DMHS), Ed Siergiej (FDMHS), Paul Valeri, Brigid Guertin (DMHS), Michele Amundson (DMHS), Roberto Alves, James Beschle, Liz Hudson and Bob Young
Members not in attendance: Doug Polistena, Brandon Whitfield and John Clark

President Report, President Geoff Herald called the meeting to order at 5:35 pm
Geoff asked the board for any changes or corrections to the April meeting minutes.

A motion to accept the minutes from the April meeting was made by James Beschle and seconded by Bob Young, all in attendance voted to accept the meeting minutes in a unanimous vote.

Finance Report: Bob Doyle presented the financial report.

A motion to accept the Financial Report was made by Marian Hesemeyer and seconded by Liz Hudson, all in attendance voted to accept the Financial report.

Executive Director's Report: Brigid Guertin let the board know that the Museum is making plans for a limited opening of the Museum which will include making appointments for tours and research.

Brigid will be trialing a new program for the 3rd grade, "Third Grade Rock" which involves the monuments around the city. This will be presented virtually.

The Museum is looking into offering 2 weeks of ½ day Cursive Camp in August.

Old Business: The CIFIC new plans for the first floor of the Old Jail will include better access to the Museum Archives that are on the 2nd and 3rd floor.

A large cache of Veteran Burial Cards have been returned to the ownership of the City. Bob Young is working with Danny Hayes to track more of these records down in the hopes of returning them to the City's archives. Thank you, Bob for getting this important information back into the City's hands.

New Business: Election of Officers – The following slate was presented: Geoff Herald, Chairman; Elizabeth Hudson, 1st Vice Chairman; Robert Young, 2nd Vice Chairman; Marian Hesemeyer, Secretary; Robert Doyle; Treasurer.

A motion to accept the slate of officers was made by Roberto Alves and seconded by Liz Hudson. The Board Secretary cast a single vote to elect the slate of officers as defined above.

Paul Valeri made a motion to make James Beschle and alternate liaison to the Friends of the Danbury Museum Board, Bob Doyle seconded the motion. All in attendance voted in favor of the motion in a unanimous vote.

Meeting was adjourned at 6:25 pm with a motion by Bob Young, seconded by Marian Hesemeyer.

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DANBURY TOWN CLERK

2021 NOV - 3 A 11:41

BY: 

The next meeting of the Board will be June 10, 2021 at 5:30 pm via Zoom. Link to mtg. is available at www.danburymuseum.org, Bottom of Museum from Home page.

Respectfully submitted,



Marian Hesemeyer

Danbury Museum & Historical Society Authority

June 10, 2021 BOARD MEETING

Thursday, at 5:30 PM

via Zoom

**Link to mtg available at www.danburymuseum.org,
#museumfromhome page.**

1. Welcome
2. Presidents Report- review minutes from 5/2021mtg.
3. Finance Report- review reports, approve 2 year budget.
4. Directors Report
5. Old Business
6. New Business
7. Adjournment

NEXT MEETING: Thursday July 8, 2021 at 5:30pm via Zoom. Link to mtg. available at www.danburymuseum.org, #museumfromhome page.

RECEIVED FOR RECORD
DANBURY TOWN CLERK

2021 NOV -3 A 11: 41

BY: 

DM | DANBURY MUSEUM & HISTORICAL SOCIETY

Huntington Hall
Meeting Minutes – June 10, 2021

In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Danbury Museum & Historical Society Authority Board of Trustees at its next regular meeting.

In attendance were, Geoff Herald, Bob Doyle, Patrick Wells (DMHSA), Brigid Guertin (DMHSA), Michele Amundson (DMHSA), Roberto Alves, James Beschle, Liz Hudson, Doug Polistena and Robert Young. Attending on behalf of John Clark was Paul Steinmetz.

Members not in attendance: Brandon Whitfield and John Clark

President Report, President Geoff Herald called the meeting to order at 5:34 pm
Geoff asked the board for any changes or corrections to the May meeting minutes.
A motion to accept the minutes from the May meeting was made by Liz Hudson and seconded by Jim Beschle, all in attendance voted to accept the meeting minutes in a unanimous vote.

Finance Report: Bob Doyle presented the financial report. A motion to accept the June Financial Report and the 2 year budget as presented and was made by Doug Polistena and seconded by Geoff Herald, all in attendance voted to accept the Financial report and two year budget.

Executive Director's Report: Brigid Guertin presented the Directors Report and let the board know that the Museum's reopening plans are moving forward, reopening begins 6/30/2021. Discussion included updates to the museum calendar, Huntington Hall HVAC, Historic Main Street Court House and future school programs. Motion by Liz Hudson to accept the Directors report, seconded by Bob Doyle, all in attendance voted to accept the report.

Old Business: none

New Business: none

Meeting was adjourned at 6:42 pm with a motion by Liz Hudson, seconded by Bob Doyle. The next meeting of the Board will be July 8, 2021 at 5:30 pm via Zoom. Link to mtg. is available at www.danburymuseum.org, bottom of Museum from Home page.

Respectfully submitted,

Brigid Guertin

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2021 NOV -3 A 11: 41

BY: 

Danbury Museum and Historical Society Authority
Huntington Hall
Meeting Minutes – July 8, 2021

In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Danbury Museum & Historical Society Authority Board of Trustees at its next regular meeting.

In attendance were, Marian Hesemeyer, Brigid Guertin (DMHS), Michele Amundson (DMHS), Bob Doyle, Patrick Wells (DMHS), Paul Valeri, Doug Polistena, Paul Steinmetz (standing in for John Clark), Elizabeth Hudson and Bob Young

Members not in attendance: Geoff Herald, Roberto Alves, Brandon Whitfield and James Beschle

President Report, Vice President Bob Young called the meeting to order at 5:35 pm
Bob asked the board for any changes or corrections to the June meeting minutes.

A motion to accept the minutes from the June meeting was made by Paul Valeri and seconded by Bob Doyle, all in attendance voted to accept the meeting minutes in a unanimous vote.

Finance Report: Bob Doyle presented the financial report.

A motion to accept the Financial Report was made by Marian Hesemeyer and seconded by Doug Polistena, all in attendance voted to accept the financial report.

Executive Director's Report: Brigid Guertin let the board know that the Museum has overgrown its archival space. Due to an incident that cause a threat to someone at the Museum (thankfully no harm), stacked archive items have been moved to the floor making it very difficult to move around or use the archives. We need to find new space to house the Museum archives.

The Summer focus for the museum will be creating a document location on the website to support the sixth, seventh and eighth grade history curriculum.

The Garden Club has created incredible gardens at the Museum. The Museum is planning on offering programs in the Gardens. Matthew Slokin on September 11th, a pianist and a violinist in August and September.

The museum has been exploring new Auditor and Insurance for the museum. Quotes are being gathered.

The Museum is in the process of having a committee formed to create an Indigenous Land Statement.

Brigid had reached out to community leaders to form a subcommittee for research and bring forward the difficult truth of the use of enslaved people during the first centuries of Danbury history. The goal is to create community discussion points and possible programs.

Old Business: Bob Young is continuing to organize and complete the Veteran Burial cards found in Wooster Cemetery files. He also informed the Board that the Wooster Cemetery is divesting items that have nothing to do with the cemetery. Bob is reviewing these items.

New Business: Paul meet with a 100-year-old lifelong Danbury Resident, Hana King and has let the Museum know that she is willing to do a video history of Danbury for the Museum. Brigid will arrange to record this important firsthand history

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2021 NOV -3 A 11:42

BY: 

arrange to record this important historical history.

Meeting was adjourned at 6:12 pm with a motion by Bob Doyle, seconded by Doug Polistena.

The next meeting of the Board will be August 12, 2021, at 5:30 pm via Zoom. Link to mtg. is available at www.danburymuseum.org, Bottom of Museum from Home page.

Respectfully submitted,



Marian Hesemeyer

Danbury Museum & Historical Society Authority

August 12, 2021 BOARD MEETING

Thursday, at 5:00 PM

via Zoom

**Link to mtg available at www.danburymuseum.org,
#museumfromhome page.**

1. Welcome
2. Presidents Report- review minutes from 7/2021 mtg.
3. Finance Report- review reports.
4. Directors Report
5. Old Business
6. New Business
7. Adjournment

NEXT MEETING: Thursday September 9, 2021 at 5:30pm via Zoom. Link to mtg.
available at www.danburymuseum.org, #museumfromhome page.

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2021 NOV - 3 A 11: 42

BY: 

Danbury Museum and Historical Society Authority
Huntington Hall
Meeting Minutes – August 12, 2021

In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Danbury Museum & Historical Society Authority Board of Trustees at its next regular meeting.

In attendance were, Marian Hesemeyer, Brigid Guertin (DMHS), Bob Doyle, Patrick Wells (DMHS), Paul Valeri, Paul Steinmetz (standing in for John Clark), James Beschle, Geoff Herald and Roberto Alves

Members not in attendance: Doug Polistena, Elizabeth Hudson, Bob Young and Brandon Whitfield

President Report, President Geoff Herald called the meeting to order at 5:01 pm
Geoff asked the board for any changes or corrections to the July meeting minutes.

A motion to accept the minutes from the July meeting was made by Paul Valeri and seconded by Bob Doyle, all in attendance voted to accept the meeting minutes in a unanimous vote.

Finance Report: Bob Doyle presented the financial report and went through the proposed budget adjustment which have become necessary to reflect the Museums current financial conditions.

A motion to accept the revised budget was made by Paul Valeri and seconded by Roberto Alves, all in attendance passed the revised budget.

A motion to accept the Financial Report was made by Paul Valeri and seconded by James Beschle, all in attendance voted to accept the financial report.

Executive Director's Report: Brigid Guertin reported that the Museum is grossly over budget due to the high cost of the Annual Audit and Insurance. There was a discussion on how to address this problem.

The State will be offering the Old Court House to the City of Danbury. The Museum feels it would be critical to acquire the Court House to use a part of it to house the overflow of the Museum's archives. There are also economic development issues that are being examined that the decision to purchase or not purchase the Court House will affect.

The Ives House project is moving forward, just a bit slower than planned.

The Museum and the Library are planning a discussion about partnering for Summer Camp programs.

The 6th, 7th and 8th grade content download project has been a great success.

Old Business: No old business

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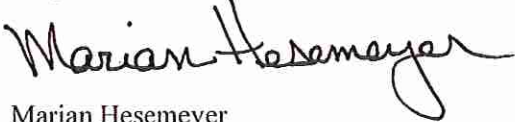
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New Business: Brigid let the Board know that the Museum Staff has gone above and beyond this Summer. With re-opening and the number of tours and research they have been doing, the staff has done a phenomenal job – Thank You!

Meeting was adjourned at 5:50 pm with a motion by Bob Doyle, seconded by Marian Hesemeyer.

The next meeting of the Board will be September 9, 2021, at 5:30 pm via Zoom. Link to mtg. is available at www.danburymuseum.org, Bottom of Museum from Home page.

Respectfully submitted,

A handwritten signature in black ink that reads "Marian Hesemeyer". The signature is fluid and cursive, with the first name "Marian" being more prominent than the last name "Hesemeyer".

Marian Hesemeyer

Danbury Museum & Historical Society Authority

September 9, 2021 BOARD MEETING

Thursday, at 5:00 PM

via Zoom

**Link to mtg available at www.danburymuseum.org,
DMHSA Board of Trustees page.**

1. Welcome
2. Presidents Report- review minutes from 8/2021 mtg.
3. Finance Report- review reports.
4. Directors Report
5. Old Business
6. New Business
7. Adjournment

NEXT MEETING: Thursday October 14, 2021 at 5:00pm via Zoom. Link to mtg.
available at www.danburymuseum.org, DMHSA Board of Trustees page.

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**Danbury Museum and Historical Society Authority
Huntington Hall
Meeting Minutes – September 9, 2021**

In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Danbury Museum & Historical Society Authority Board of Trustees at its next regular meeting.

In attendance were, Geoff Herald, Marian Hesemeyer, Brigid Guertin (DMHS), Bob Doyle, Patrick Wells (DMHS), Michele Amundsen, Paul Valeri, Doug Polistena, Elizabeth Hudson, James Beschle and Erick Espinoza (Board Candidate).

Members not in attendance: Roberto Alves, Bob Young, John Clark and Brandon Whitfield

President Report, President Geoff Herald called the meeting to order at 5:06 pm
Geoff asked the board for any changes or corrections to the August meeting minutes.

A motion to accept the minutes from the August meeting was made by Elizabeth Hudson and seconded by Jim Beschle, all in attendance voted to accept the meeting minutes in a unanimous vote.

Finance Report: Bob Doyle presented the financial report. Bob stated that we need to be frugal over the next few months.

A motion to accept the Financial Report was made by Doug Polistena and seconded by Elizabeth Hudson, all in attendance voted to accept the financial report.

Executive Director's Report: Brigid Guertin reported that the Museum's 6th, 7th and 8th grade online program content is continuing to go up and thanks all of the Museum staff for their efforts in accomplishing this. The Museum has been very busy with tours etc. during the State's Free Museums for the summer program. The State may do this again next year. The Museum will remain open (and busy) two days a week and will reassess each week as COVID mandates change. Reservations are still needed for tours and research. There will be no onsite at school programs but we may be able to do some offsite programs later in the year.

Repairs on the buildings at the Main Street Campus have been progressing. The replacement of building's exterior siding which was rotting, adding fencing, cleaning up from flooding due to extensive rain. We need new sump pumps as the ones in the Museum buildings are NOT working.

The Ives House is almost ready to open. We are waiting for the furnishings to be finished being rehabilitated and returned. Then we can do the staging of the house for opening. Exhibits will be added as we go forward.

The new Exhibit is up in Huntington Hall: The Fair That John Built and the Outside exhibit: The History of Danbury Fair.

Danbury Fair panels have been delivered to the Danbury Library for exhibit.

Old Business: Bob Doyle and Brigid Guertin went over the struggle the Museum has affording the Insurance and yearly Audit the City requires. They have been having meetings with the people concerned. We are looking for options as paying these costs has made it difficult to pay other necessary running expenses, an example being the maintenance of City buildings the Museum is the responsible for

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the responsible for.

Paul Valeri is working with Patrick Wells to arrange for video capture of personal Histories of Danbury.

New Business: Brigid commented that the 245th anniversary of the Raid on Danbury is in April 2022. The Museum will plan a week of fun programs. The Putnam County Historians have reached out and would like to start a joint committee to plan for the 250th anniversary.

Meeting was adjourned at 6:28 pm with a motion by Bob Doyle, seconded by Jim Beschle.

The next meeting of the Board will be October 14, 2021, at 5:00 pm via Zoom. Link to mtg. is available at www.danburymuseum.org, Bottom of Museum from Home page.

Respectfully submitted,


Marian Hesemeyer

Danbury Museum & Historical Society Authority

October 14, 2021 BOARD MEETING

Thursday, at 5:00 PM

via Zoom

**Link to mtg available at www.danburymuseum.org,
on the DMHSA Board of Trustees page.**

1. Welcome
2. Presidents Report- review minutes from 9/2021 mtg.
3. Finance Report- review reports.
4. Directors Report
5. Old Business
6. New Business
7. Adjournment

NEXT MEETING: Thursday November 11, 2021 at 5:00pm via Zoom. Link to mtg.
available at www.danburymuseum.org, DMHSA Board of Trustees page.

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Danbury Museum & Historical Society Authority

November 11, 2021 Board Meeting

Thursday, at 5:00 pm

Via Zoom

Link to meeting available at:

www.danburymuseum.org

1. Welcome
2. President's Report - review of minutes from previous meeting
3. Finance Report - review reports
4. Director's Report
5. Old Business
6. New Business
7. Adjournment

Next Meeting: December 9, 2021 at 5:00pm via zoom

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BY: 

Danbury Museum & Historical Society Authority

December 9, 2021 Board Meeting

Thursday, at 5:00 pm

Via Zoom

Link to meeting available at:

www.danburymuseum.org

1. Welcome
2. President's Report - review of minutes from previous meeting
3. Finance Report - review reports
4. Director's Report
5. Old Business
6. New Business
7. Adjournment

Next Meeting: January 6, 2022 at 5:00pm via zoom

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BY: 

Danbury Museum & Historical Society Authority

January 6, 2022 Board Meeting

Thursday, at 5:00 pm

Via Zoom

Link to meeting available at:

www.danburymuseum.org

1. Welcome
2. President's Report - review of minutes from previous meeting
3. Finance Report - review reports
4. Director's Report
5. Old Business
6. New Business
7. Adjournment

Next Meeting: February 10, 2022 at 5:00pm via zoom

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2021 NOV -3 A 11: 43

BY: 

Danbury Museum & Historical Society Authority

February 10, 2022 Board Meeting

Thursday, at 5:00 pm

Via Zoom

Link to meeting available at:

www.danburymuseum.org

1. Welcome
2. President's Report - review of minutes from previous meeting
3. Finance Report - review reports
4. Director's Report
5. Old Business
6. New Business
7. Adjournment

Next Meeting: March 10, 2022 at 5:00pm via zoom

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2021 NOV - 31 A 11: 43

BY: 

Danbury Museum & Historical Society Authority

March 10, 2022 Board Meeting

Thursday, at 5:00 pm

Via Zoom

Link to meeting available at:

www.danburymuseum.org

1. Welcome
2. President's Report - review of minutes from previous meeting
3. Finance Report - review reports
4. Director's Report
5. Old Business
6. New Business
7. Adjournment

Next Meeting: April 7, 2022 at 5:00pm via zoom

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BY: 

Danbury Museum & Historical Society Authority

April 7, 2022 Board Meeting

Thursday, at 5:00 pm

Via Zoom

Link to meeting available at:

www.danburymuseum.org

1. Welcome
2. President's Report - review of minutes from previous meeting
3. Finance Report - review reports
4. Director's Report
5. Old Business
6. New Business
7. Adjournment

Next Meeting: May 12, 2022 at 5:00pm via zoom

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